

SCAWBY PARISH COUNCIL

Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 10th May 2023 at 7.00pm in the village hall.

Present : Cllr(s) J Frost, Cllr T Barker, Cllr Mrs M Keyworth, Cllr J Chamberlain, Cllr N Askew, Cllr R Holmes, Cllr M Russell, Cllr S Kemp, Cllr A Hall, Cllr G Siddall, Cllr R Johnson, Cllr R Coleman.

In attendance : Cllr N Poole, Mrs K Pickering - clerk.
1 member of the public.

1. ELECTION OF CHAIRMAN

Cllr T Powell - proposed by Cllr J Frost, seconded by Cllr S Kemp.
Elected unopposed.

2. ELECTION OF VICE CHAIRMAN

Cllr J Frost - proposed by Cllr R Coleman, seconded by Cllr R Johnson.
Cllr R Johnson – proposed by Cllr S Kemp. Cllr Johnson advised he was unable to stand for the position of vice-chairman.
Cllr Frost elected unopposed.

3. APOLOGIES : Cllr Mrs T Powell, Cllr S Dhinsa, Cllr J Chamberlain, Cllr C Ross and Cllr J Lee.

3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.

Cllr T Barker – Item 6(a)
K Pickering – clerk – Item 6(b)

4. ELECTION OF COMMITTEES :

a) Planning Committee

Cllr(s) J Frost, R Holmes, T Barker, T Powell, M Russell and A Hall.
Elected unopposed

b) Playing Field and Environment Committee

Cllr(s) Frost, Siddall, Powell, Johnson, Coleman, Chamberlain and Barker.
Elected unopposed.

c) Personnel Committee

Cllr(s) Johnson, Russell and Kemp.
Elected unopposed.

d) Finance Committee

Cllr(s) Frost, Mrs Keyworth, Askew, Siddall and Coleman.
Elected unopposed.

e) Disciplinary/Grievance Panel

Cllr(s) Frost, Keyworth, Powell and Coleman.
Elected unopposed.

f) Planting Committee

Cllr's Chamberlain, Siddall and Holmes.
Elected unopposed.

5. ELECTION OF REPRESENTATIVES

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr's M Keyworth and R Holmes – Agreed unanimously.
- c) NATS representatives – Cllr's T Barker, A Holmes and R Coleman– Agreed unanimously.
- d) Town and Parish Liaison representative – Cllr's Mrs Keyworth and R Holmes – Agreed unanimously.

6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :

a) Chairman's Allowance.

The Chairman declared a prejudicial interest in this agenda item.

Motion : Allowance to remain at £560/annum.

Proposed by Cllr R Johnson, seconded by Cllr R Holmes.

IT WAS RESOLVED unanimously that this Motion be carried and that the chairman's allowance remains at £560 per annum.

- b) Clerks salary** - national increase for 2023/24 has not yet been agreed. It will be implemented once agreed.

Clerks quarterly allowances.

The clerk declared a prejudicial interest in this agenda item.

Motion: Quarterly allowance to remain at £100/quarter.

Proposed by Cllr T Barker, seconded by Cllr Coleman. Unanimously agreed.

7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.

- a) Matches : Motion:To maintain the pitch fees :**

Juniors - £25/match and Adults £30/match.

- b) Training - £10.00,**

- c) Use of pavilion - £25.00**

8. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) N.L.C – Code of Conduct – revised reversion – agreed unanimously.
- d) Asset Register – photographic asset register complete.
- e) Equal Opportunities Policy – agreed unanimously.
- f) Play, strategy and health and safety policy – play area, West Street, Scawby – agreed unanimously.
- g) Insurance Policy – Insurance policy for 2023/24 has been received and approved as appropriate.

9. Post election register of interests forms were completed and provided to the clerk to send in to N.L.C.

Cllr Mrs Keyworth thanked Cllr Barker for his time as chairman and for his services to the parish council