

## **SCAWBY PARISH COUNCIL**

### **Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 1<sup>st</sup> May 2024 at 7.00pm in the village hall.**

Present : Cllr's T Powell, J Frost, T Barker, M Keyworth, J Chamberlain,  
R Holmes, M Russell, A Hall, G Siddall,  
R Johnson, R Coleman, N Barlow.

In attendance : Cllr C Ross and Cllr J Lee. Mrs K Pickering - clerk.  
6 members of the public.

#### **1. ELECTION OF CHAIRMAN**

Cllr T Powell - proposed by Cllr J Frost, seconded by Cllr T Barker .  
**Elected unopposed.**

#### **2. ELECTION OF VICE CHAIRMAN**

Cllr R Johnson – proposed by Cllr frost, seconded by Cllr T Barker.  
**Elected unopposed.**

#### **3. APOLOGIES : Cllr S Kemp, Cllr N Askew.**

#### **3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.**

Cllr T Powell – Item 6(a)  
K Pickering – clerk – Item 6(b)

#### **4. ELECTION OF COMMITTEES :**

##### **a) Planning Committee**

Cllr(s) J Frost, T Barker, T Powell, M Russell, A Hall and N Barlow  
**Elected unopposed**

##### **b) Playing Field and Environment Committee**

Cllr(s) Frost, Siddall, Powell, Johnson, Coleman, Askew and Barker.  
**Elected unopposed.**

##### **c) Personnel Committee**

Cllr(s) Johnson, Russell and Kemp.  
**Elected unopposed.**

##### **d) Finance Committee**

**MOTION:** To disband this committee – proposed by Cllr Powell,  
seconded by Cllr Frost and unanimously agreed.

##### **e) Disciplinary/Grievance Panel**

Cllr(s) Frost, Keyworth, Powell, Barlow and Coleman.  
**Elected unopposed.**

##### **f) Planting Committee**

Cllr's Chamberlain, Siddall, Barker and Holmes.  
**Elected unopposed.**

##### **g) Emergency Plan Committee**

Cllr R Johnson, Cllr Powell, Cllr Frost and Cllr Hall.  
**Elected unopposed.**

**5. ELECTION OF REPRESENTATIVES**

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr's M Keyworth and R Holmes – Agreed unanimously.
- c) NATS representatives – Cllr's T Barker and R Coleman– Agreed unanimously.
- d) Town and Parish Liaison representative – Cllr's Mrs Keyworth and R Holmes – Agreed unanimously.

**6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :**

**a) Chairman's Allowance.**

The Chairman declared a prejudicial interest in this agenda item and left the room.

**MOTION** : Allowance to remain at £560/annum.

Proposed by Cllr T Barker, seconded by Cllr J Frost.

**IT WAS RESOLVED unanimously that this Motion be carried** and that the chairman's allowance remains at £560 per annum.

- b) Clerks salary** - national increase for 2024/25 has not yet been agreed. It will be implemented once agreed.

**Clerks quarterly allowances.**

The clerk declared a prejudicial interest in this agenda item.

**Motion:** Quarterly allowance to remain at £100/quarter.

Proposed by Cllr T Barker, seconded by Cllr J Frost. Unanimously agreed.

**7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.**

- a) Matches : Motion: To maintain the pitch fees :**

**Juniors - £25/match and Adults £30/match.**

- b) Training - £10.00,**

- c) Use of pavilion - £25.00**

**IT WAS RESOLVED** unanimously to keep all the hire charges at the playing fields and pavilion the same and as stipulated above.

**8. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES**

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) N.L.C – Code of Conduct – revised reversion – agreed unanimously.
- d) Asset Register – photographic asset register and word document complete.
- e) Insurance Policy – Insurance policy for 2024/25, commencing June 1<sup>st</sup> 2024 has been received and approved.

- 9. Register of councillors interests: Clerk reminded councillors that should any of their interests change to let the clerk know and an appropriate form will be completed and sent through to N.L.C**