

## **SCAWBY PARISH COUNCIL**

**Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday  
2nd May 2018 at 7.00pm in Scawby Village Hall.**

Present : Cllr(s) J Frost, R T Matthews, Mrs S Kemp, Mrs N Askew,  
Mrs Keyworth, Mrs Powell,, R Holmes,  
P Johnson, D Gibson, Mrs Chamberlain,

In attendance : Mrs K Pickering - clerk.  
12 members of the public.

**1. ELECTION OF CHAIRMAN**

Cllr J Frost - proposed by Cllr P Johnson seconded by Cllr Mrs Chamberlain.  
**Elected unopposed.**

**2. ELECTION OF VICE CHAIRMAN**

Cllr T Barker - proposed by Cllr Mrs Askew, seconded by Cllr P Johnson.  
**Elected unopposed.**

**3. APOLOGIES : Cllr's T Barker, J Kitwood, R Johnson, Cllr M Russell,  
Cllr N Poole, Cllr J England, Cllr T Foster**

**3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.**

Cllr J Frost – Item 6(a)  
K Pickering – clerk – Item 6(b)

**4. ELECTION OF COMMITTEES :**

**a) Planning Committee**

Cllr(s) Frost, Matthews, P Johnson, R Holmes, Barker and Powell.  
**Elected unopposed**

**b) Playing Field Committee**

Cllr(s) Frost, Barker ,Russell, Gibson, P Johnson and R Johnson.  
**Elected unopposed.**

**c) Personnel Committee**

Cllr(s) Matthews, Barker and Russell.  
**Elected unopposed.**

**d) Finance Committee**

Cllr(s) Frost, Mrs Keyworth, Matthews and Kitwood.  
**Elected unopposed.**

**e) Disciplinary/Grievance Panel**

Cllr(s) Kitwood, Frost, Mrs Keyworth and Mrs Powell.  
**Elected unopposed.**

**5. ELECTION OF REPRESENTATIVES**

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr J Kitwood and Cllr M Keyworth – Agreed unanimously.
- c) NATS representative – Cllr’s P Johnson and Matthews – Agreed unanimously.
- d) Humberside Airport Committee representative – Cllr J Kitwood – Agreed unanimously.
- e) Town and Parish Liaison representative – Cllr Mrs Keyworth – Agreed unanimously.
- f) Brigg Renewable Energy Plant representative and Grantscape Panel – Cllr Mrs Keyworth – Agreed unanimously.

**6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :**

**a) Chairman’s Allowance.**

The Chairman declared a prejudicial interest in this agenda item and left the room.

**Motion** : Allowance to remain at £560/annum.

Proposed by Cllr P Johnson, seconded by Cllr R T Matthews.

**IT WAS RESOLVED unanimously that this Motion be carried** and that the chairman’s allowance remains at £560 per annum.

- b) Clerks salary** - national increase for 2018/19 has not yet been agreed – national increase to be implemented once agreed.

**Clerks quarterly allowances.**

The allowance to remain at £80/quarter – agreed unanimously.

**7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.**

- a) Matches – £20 per match on a self manage basis.**
- b) Training - £10.00**
- d) Use of pavilion - £25.00**
- e) Demeter House - £5000 per annum.**

**8. ATTENDANCE SHEET FOR 2017/18**

**The councillors attendance at meeting document was circulated at the meeting and noted.**

**9. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES**

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) Asset Register – photographic asset register complete.
- d) Equal Opportunities Policy – agreed unanimously.
- e) Play, strategy and health and safety policy – play area, West Street, Scawby – agreed unanimously.
- f) Insurance Policy – Documentation for Insurance policy for 2018/19 has not yet come through – this will, be checked and any alterations made as necessary.
- g) Child protection Policy – agreed unanimously.