

SCAWBY PARISH COUNCIL

Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 3rd May 2017 at 7.00pm in Scawby Village Hall.

Present : Cllr(s) J Frost, B Overall, T Barker,
Mrs Keyworth, Mrs Powell, J Kitwood, R Johnson
P Johnson, D Gibson, Mrs Chamberlain

In attendance : Mrs K Pickering - clerk.
6 members of the public.
Cllr's Poole, England and Foster

1. ELECTION OF CHAIRMAN

Cllr J Frost - proposed by Cllr P Johnson seconded by Cllr T Barker.

Elected unopposed.

2. ELECTION OF VICE CHAIRMAN

Cllr T Barker - proposed by Cllr P Johnson, seconded by Cllr Mrs Chamberlain.

Elected unopposed.

3. APOLOGIES : Cllr R T Matthews, Cllr M Russell, Cllr N Poole, Cllr J England, Cllr T Foster

3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.

Cllr J Frost – Item 6(a)

K Pickering – clerk – Item 6(b)

4. ELECTION OF COMMITTEES :

a) Planning Committee

Cllr(s) Frost, Matthews, Overall, P Johnson, Barker and Powell.

Elected unopposed

b) Playing Field Committee

Cllr(s) Frost, Barker, Russell, Gibson, P Johnson and R Johnson.

Elected unopposed.

c) Personnel Committee

Cllr(s) Matthews, Barker and Russell.

Elected unopposed.

d) Finance Committee

Cllr(s) Frost, Mrs Keyworth, Matthews and Kitwood.

Elected unopposed.

e) Disciplinary/Grievance Panel

Cllr(s) Kitwood, Frost, Mrs Keyworth and Mrs Powell.

Elected unopposed.

5. ELECTION OF REPRESENTATIVES

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr J Kitwood – Agreed unanimously.
- c) NATS representative – Cllr’s Johnson and Matthews – Agreed unanimously.
- d) Humberside Airport Committee representative – Cllr J Kitwood – Agreed unanimously.
- e) Town and Parish Liaison representative – Cllr Mrs Keyworth – Agreed unanimously.
- f) Brigg Renewable Energy Plant representative and Grantscape Panel – Cllr Mrs Keyworth – Agreed unanimously.

6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :

a) Chairman’s Allowance.

The Chairman declared a prejudicial interest in this agenda item and left the room.

Motion : Allowance to remain at £560/annum.

Proposed by Cllr P Johnson, seconded by Cllr T Barker

IT WAS RESOLVED unanimously that this Motion be carried and that the chairman’s allowance remains at £560 per annum.

- b) Clerks salary** - national increase for 2017/18 has not yet been agreed – national increase to be implemented once agreed.

Clerks quarterly allowances.

The allowance to remain at £80/quarter – agreed unanimously.

7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.

Motion 1 – To keep the existing charges in place for 2017/18

Proposed by Cllr Mrs Powell, seconded by Cllr Barker and unanimously agreed.

The charges at the playing fields for 2017/18 will be as follows:

| | |
|---|-----------------|
| Match - seniors | - £26.00 |
| Match - juniors | - £18.00 |
| Training | - £10.00 |
| Outside users surcharge | - £10.00 |
| Use of pavilion | - £20.00 |
| All charges are inclusive of VAT | |

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8. ATTENDANCE SHEET FOR 2016/17

The councillors attendance at meeting document was circulated with the minutes.

9. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) Asset Register – photographic asset register complete.
- d) Equal Opportunities Policy – agreed unanimously.
- e) Play, strategy and health and safety policy – play area, West Street, Scawby – agreed unanimously.
- f) Insurance Policy – Documentation for Insurance policy for 2017/18 was approved.