

## **SCAWBY PARISH COUNCIL**

### **Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 3<sup>rd</sup> May 2017 at 7.00pm in Scawby Village Hall.**

Present : Cllr(s) J Frost, B Overal, T Barker,  
Mrs Keyworth, Mrs Powell, J Kitwood, R Johnson  
P Johnson, D Gibson, Mrs Chamberlain

In attendance : Mrs K Pickering - clerk.  
6 members of the public.  
Cllr's Poole, England and Foster

#### **1. ELECTION OF CHAIRMAN**

Cllr J Frost - proposed by Cllr P Johnson seconded by Cllr T Barker.

**Elected unopposed.**

#### **2. ELECTION OF VICE CHAIRMAN**

Cllr T Barker - proposed by Cllr P Johnson, seconded by Cllr Mrs Chamberlain.

**Elected unopposed.**

#### **3. APOLOGIES : Cllr R T Matthews, Cllr M Russell, Cllr N Poole, Cllr J England, Cllr T Foster**

#### **3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.**

Cllr J Frost – Item 6(a)

K Pickering – clerk – Item 6(b)

#### **4. ELECTION OF COMMITTEES :**

##### **a) Planning Committee**

Cllr(s) Frost, Matthews, Overal, P Johnson, Barker and Powell.

**Elected unopposed**

##### **b) Playing Field Committee**

Cllr(s) Frost, Barker, Russell, Gibson, P Johnson and R Johnson.

**Elected unopposed.**

##### **c) Personnel Committee**

Cllr(s) Matthews, Barker and Russell.

**Elected unopposed.**

##### **d) Finance Committee**

Cllr(s) Frost, Mrs Keyworth, Matthews and Kitwood.

**Elected unopposed.**

##### **e) Disciplinary/Grievance Panel**

Cllr(s) Kitwood, Frost, Mrs Keyworth and Mrs Powell.

**Elected unopposed.**

**5. ELECTION OF REPRESENTATIVES**

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr J Kitwood – Agreed unanimously.
- c) NATS representative – Cllr’s Johnson and Matthews – Agreed unanimously.
- d) Humberside Airport Committee representative – Cllr J Kitwood – Agreed unanimously.
- e) Town and Parish Liaison representative – Cllr Mrs Keyworth – Agreed unanimously.
- f) Brigg Renewable Energy Plant representative and Grantscape Panel – Cllr Mrs Keyworth – Agreed unanimously.

**6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :**

**a) Chairman’s Allowance.**

The Chairman declared a prejudicial interest in this agenda item and left the room.

**Motion** : Allowance to remain at £560/annum.

Proposed by Cllr P Johnson, seconded by Cllr T Barker

**IT WAS RESOLVED unanimously that this Motion be carried** and that the chairman’s allowance remains at £560 per annum.

- b) Clerks salary** - national increase for 2017/18 has not yet been agreed – national increase to be implemented once agreed.

**Clerks quarterly allowances.**

The allowance to remain at £80/quarter – agreed unanimously.

**7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.**

**Motion 1 – To keep the existing charges in place for 2017/18**

Proposed by Cllr Mrs Powell, seconded by Cllr Barker and unanimously agreed.

**The charges at the playing fields for 2017/18 will be as follows:**

<b>Match - seniors</b>	<b>- £26.00</b>
<b>Match - juniors</b>	<b>- £18.00</b>
<b>Training</b>	<b>- £10.00</b>
<b>Outside users surcharge</b>	<b>- £10.00</b>
<b>Use of pavilion</b>	<b>- £20.00</b>
<b>All charges are inclusive of VAT</b>	

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**8. ATTENDANCE SHEET FOR 2016/17**

The councillors attendance at meeting document was circulated with the minutes.

**9. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES**

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) Asset Register – photographic asset register complete.
- d) Equal Opportunities Policy – agreed unanimously.
- e) Play, strategy and health and safety policy – play area, West Street, Scawby – agreed unanimously.
- f) Insurance Policy – Documentation for Insurance policy for 2017/18 was approved.