

SCAWBY PARISH COUNCIL

Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 5th May 2021 at 7.00pm on 'zoom'.

Present : Cllr(s) J Frost, Cllr T Barker, Cllr Mrs M Keyworth, Cllr J Chamberlain, Cllr R T Matthews, Cllr Mrs T Powell, Cllr N Askew, Cllr R Holmes, Cllr M Russell, Cllr D Gibson, Cllr S Kemp, Cllr G Siddall.

In attendance : Cllr N Poole, Cllr T Foster
Mrs K Pickering - clerk.
2 members of the public.

1. ELECTION OF CHAIRMAN

Cllr J Frost - proposed by Cllr T Powell seconded by Cllr N Askew.
Elected unopposed.

2. ELECTION OF VICE CHAIRMAN

Cllr T Barker - proposed by Cllr J Chamberlain, seconded by Cllr T Powell.
Elected unopposed.

3. **APOLOGIES** : Cllr P Johnson, Cllr R Johnson, Cllr J England.

3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.

Cllr J Frost – Item 6(a)
K Pickering – clerk – Item 6(b)

4. ELECTION OF COMMITTEES :

a) Planning Committee

Cllr(s) Frost, Matthews, P Johnson, R Holmes, Barker and Powell.
Elected unopposed

b) Playing Field Committee

Cllr(s) Frost, Barker, Russell, Gibson, P Johnson and J Chamberlain.
Elected unopposed.

c) Personnel Committee

Cllr(s) Matthews, Barker and Russell.
Elected unopposed.

d) Finance Committee

Cllr(s) Frost, Mrs Keyworth, Matthews, Askew and Siddall.
Elected unopposed.

e) Disciplinary/Grievance Panel

Cllr(s) Frost, Mrs Keyworth, P Johnson and Mrs Powell.
Elected unopposed.

5. ELECTION OF REPRESENTATIVES

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr's M Keyworth and R Holmes – Agreed unanimously.
- c) NATS representative – Cllr's T Barker and R T Matthews – Agreed unanimously.
- d) Town and Parish Liaison representative – Cllr's Mrs Keyworth and R Holmes – Agreed unanimously.
- e) Brigg Renewable Energy Plant representative – Cllr Mrs Keyworth – Agreed unanimously.

6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :

a) Chairman's Allowance.

The Chairman declared a prejudicial interest in this agenda item.

Motion : Allowance to remain at £560/annum.

Proposed by Cllr T Barker, seconded by Cllr R Holmes.

IT WAS RESOLVED unanimously that this Motion be carried and that the chairman's allowance remains at £560 per annum.

- b) Clerks salary** - national increase for 2021/22 has not yet been agreed. The clerk will ask the internal auditor to verify any salary increase before it is implemented.

Clerks quarterly allowances.

The clerk declared a prejudicial interest in this agenda item.

The allowance to remain at £80/quarter – agreed unanimously.

7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.

- a) Matches – £20 per match on a self manage basis, b) Training - £10.00,
 - c) Use of pavilion - £25.00,
- Proposed by Cllr J Frost, seconded by Cllr T Barker – agreed unanimously.

8. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) Asset Register – photographic asset register complete.
- d) Equal Opportunities Policy – agreed unanimously.
- e) Play, strategy and health and safety policy – play area, West Street, Scawby – agreed unanimously.
- f) Insurance Policy – Documentation for Insurance policy for 2021/22 has not yet come through – this will be checked and any alterations made and renewed within the time period required.
- g) Child protection Policy – agreed unanimously.

9. To advise councillors to review their register of interests and advise the clerk if any amendments/alterations are required to their interests registered.

Cllr Mrs Keyworth requested a register of interests form.