

SCAWBY PARISH COUNCIL

Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 4th May 2022 at 7.00pm in the village hall.

Present : Cllr(s) J Frost, Cllr T Barker, Cllr Mrs M Keyworth, Cllr J Chamberlain, Cllr R T Matthews, , Cllr N Askew, Cllr R Holmes, Cllr M Russell, Cllr D Gibson, Cllr G Siddall, Cllr R Johnson, Cllr R Coleman.

In attendance : Cllr N Poole, Mrs K Pickering - clerk.
1 member of the public.

1. ELECTION OF CHAIRMAN

Cllr T Barker - proposed by Cllr J Frost, seconded by Cllr J Chamberlain.
Elected unopposed.

2. ELECTION OF VICE CHAIRMAN

Cllr J Frost - proposed by Cllr T Barker, seconded by Cllr N Askew.
Elected unopposed.

3. APOLOGIES : Cllr Mrs T Powell, Cllr S Kemp, Cllr J England & Cllr T Foster

3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.

Cllr T Barker – Item 6(a)
K Pickering – clerk – Item 6(b)

4. ELECTION OF COMMITTEES :

a) Planning Committee

Cllr(s) J Frost, R Matthews, R Holmes, T Barker, T Powell and M Russell.
Elected unopposed

b) Playing Field and Environment Committee

Cllr(s) Frost, Barker ,Russell, Gibson, G Siddall and J Chamberlain.
Elected unopposed.

c) Personnel Committee

Cllr(s) Matthews, Johnson and Russell.
Elected unopposed.

d) Finance Committee

Cllr(s) Frost, Mrs Keyworth, Matthews, Askew and Siddall.
Elected unopposed.

e) Disciplinary/Grievance Panel

Cllr(s) Frost, Keyworth, Powell and Coleman.
Elected unopposed.

5. ELECTION OF REPRESENTATIVES

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr's M Keyworth and R Holmes – Agreed unanimously.
- c) NATS representative – Cllr's T Barker and D Gibson– Agreed unanimously.
- d) Town and Parish Liaison representative – Cllr's Mrs Keyworth and R Holmes – Agreed unanimously.

6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :

a) Chairman's Allowance.

The Chairman declared a prejudicial interest in this agenda item.

Motion : Allowance to remain at £560/annum.

Proposed by Cllr R Johnson, seconded by Cllr R Holmes.

IT WAS RESOLVED unanimously that this Motion be carried and that the chairman's allowance remains at £560 per annum.

b) Clerks salary - national increase for 2022/23 has not yet been agreed. It will be implemented once agreed.

Clerks quarterly allowances.

The clerk declared a prejudicial interest in this agenda item.

Motion: Quarterly allowance to increase to £100/quarter.

Proposed by Cllr Holmes, seconded by Cllr Coleman. Unanimously agreed.

7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.

a) Matches : Motion:To increase the pitch fees to:

Juniors - £25/match and Adults £30/match – Proposed by Cllr Frost, seconded by Cllr Gibson.

6 votes for this motion, 3 votes against and 3 abstentions.

b) Training - £10.00,

c) Use of pavilion - £25.00,

8. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) N.L.C – Code of Conduct – revised reversion – agreed unanimously.
- d) Asset Register – photographic asset register complete.
- e) Equal Opportunities Policy – agreed unanimously.
- f) Play, strategy and health and safety policy – play area, West Street, Scawby – It was agreed to update this policy to include the MUGA facility.
- g) Insurance Policy – Documentation for Insurance policy for 2022/23 has not yet come through – this will be checked and any alterations made and renewed within the time period required.

9. To advise councillors to review their register of interests and advise the clerk if any amendments/alterations are required to their interests registered.