

## **SCAWBY PARISH COUNCIL**

### **Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 8<sup>th</sup> May 2019 at 7.00pm in Scawby Village Hall.**

Present : Cllr(s) J Frost, Cllr T Barker, Cllr Mrs M Keyworth, Cllr J Chamberlain, Cllr R T Matthews, Cllr P Johnson, Cllr Mrs T Powell, Cllr N Askew, Cllr R Holmes, Cllr M Russell, Cllr K Kostiuk, Cllr D Gibson.

In attendance : Cllr N Poole , Mrs K Pickering - clerk.  
20 members of the public.

#### **1. ELECTION OF CHAIRMAN**

Cllr J Frost - proposed by Cllr P Johnson seconded by Cllr K Kostiuk.  
**Elected unopposed.**

#### **2. ELECTION OF VICE CHAIRMAN**

Cllr T Barker - proposed by Cllr Mrs Powell, seconded by Cllr N Askew.  
**Elected unopposed.**

#### **3. APOLOGIES : Cllr S Kemp, Cllr T Foster, Cllr J England.**

#### **3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.**

Cllr J Frost – Item 6(a)  
K Pickering – clerk – Item 6(b)

#### **4. ELECTION OF COMMITTEES :**

##### **a) Planning Committee**

Cllr(s) Frost, Matthews, P Johnson, R Holmes, Barker and Powell.  
**Elected unopposed**

##### **b) Playing Field Committee**

Cllr(s) Frost, Barker ,Russell, Gibson, P Johnson and J Chamberlain.  
**Elected unopposed.**

##### **c) Personnel Committee**

Cllr(s) Matthews, Barker and Russell.  
**Elected unopposed.**

##### **d) Finance Committee**

Cllr(s) Frost, Mrs Keyworth, Matthews, Askew and Kostiuk.  
**Elected unopposed.**

##### **e) Disciplinary/Grievance Panel**

Cllr(s) Frost, Mrs Keyworth, P Johnson and Mrs Powell.  
**Elected unopposed.**

**5. ELECTION OF REPRESENTATIVES**

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr's M Keyworth and R Holmes – Agreed unanimously.
- c) NATS representative – Cllr's P Johnson and Matthews – Agreed unanimously.
- d) Humberside Airport Committee representative – Cllr D Gibson – Agreed unanimously.
- e) Town and Parish Liaison representative – Cllr's Mrs Keyworth and R Holmes – Agreed unanimously.
- f) Brigg Renewable Energy Plant representative – Cllr Mrs Keyworth – Agreed unanimously.

**6. REVIEW OF SALARIES, WAGES AND ALLOWANCES :**

**a) Chairman's Allowance.**

The Chairman declared a prejudicial interest in this agenda item and left the room.

**Motion** : Allowance to remain at £560/annum.

Proposed by Cllr P Johnson, seconded by Cllr T Barker.

**IT WAS RESOLVED unanimously that this Motion be carried** and that the chairman's allowance remains at £560 per annum.

- b) Clerks salary** - national increase for 2019/20 has been agreed and implemented 1<sup>st</sup> April 2019 – SSP 28 – increase from £13.23/hr to £13.68/hr  
The clerk declared a prejudicial interest in this agenda item and left the room.

**Clerks quarterly allowances.**

The allowance to remain at £80/quarter – agreed unanimously.

**7. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.**

- a) Matches – £20 per match on a self manage basis, b) Training - £10.00, c) Use of pavilion - £25.00, d) Demeter House - £5000 per annum.**

**Proposed by Cllr Barker, seconded by Cllr Johnson – agreed unanimously.**

**8. ATTENDANCE SHEET FOR 2018/19**

The councillors attendance at meeting document was circulated at the meeting and noted. **Correction : Cllr Askew had attended 9 meetings not 8.**

**9. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES**

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) Asset Register – photographic asset register complete.
- d) Equal Opportunities Policy – agreed unanimously.
- e) Play, strategy and health and safety policy – play area, West Street, Scawby – agreed unanimously.
- f) Insurance Policy – Documentation for Insurance policy for 2018/19 has not yet come through – this will, be checked and any alterations made as necessary.

g) Child protection Policy – agreed unanimously.