

**THE MINUTES OF THE MEETING OF SCAWBY PARISH COUNCIL HELD ON
WEDNESDAY 4th OCTOBER 2023 IN THE VILLAGE HALL.**

In the Chair : Cllr J Frost

Also present: Cllr T Barker, Cllr G Siddall, Cllr R Holmes,
Cllr M Keyworth, Cllr J Chamberlain, Cllr R Coleman, Cllr A Hall.

In attendance: Cllr C Ross. Mrs K Pickering – Clerk, 6 members of the public.

PUBLIC FORUM

No matters raised in Public Forum.

1. **APOLOGIES** – Cllr T Powell, Cllr S Kemp, Cllr M Russell, Cllr R Johnson, Cllr N Askew,
Cllr J Lee.

2. **DECLARATION OF INTEREST:** No matters to declare.

**3. ADOPTION OF THE MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 6th SEPTEMBER 2023.**

IT WAS RESOLVED to adopt the minutes of the monthly parish council meeting held on
6th September 2023 and authorise the Chairman to sign the minutes.

**4. TO GIVE CONSIDERATION TO THE FOLLOWING APPLICATIONS FOR THE
VACANT POSITION ON THE PARISH COUNCIL :**

- a) Mr Nicholas Barlow
- b) Mr Mike Campion
- c) Ms Ellie May Coupland
- d) Mrs Kay Snell

Cllr Siddall asked the chairman if it would be appropriate to postpone voting on this vacancy until next month as there were a number of parish councillors absent. The chairman advised that this agenda item should be voted upon at this meeting.

A discussion took place regarding the process for voting – it was agreed by a majority vote that the voting for this parish council vacancy would be by slips of paper (handed to the clerk) rather than a show of hands. It was agreed that voting procedures would be an agenda item for discussion at next month's parish council meeting.

Mr Nicholas Barlow received a clear majority vote and IT WAS RESOLVED to co-opt Mr Nicholas Barlow to the parish council.

4a. CLERKS UPDATES OR REPORTS

- Footpaths throughout the village – these have been reported to N.L.C for inspection and associated work. Footpaths in Scawby Brook – Silversides lane and River Meadow have been marked up for work.
- Overhanging tree branches – Walnut Drive – N.L.C have inspected and dropped a note through the property door requesting that the branches are cut back.

5. **PLANNING** - Opportunity for one person from each side to state, within 3 minutes, objections/support of contested applications.

No Planning applications received

6. TO RECEIVE REPORTS FROM PARISH COUNCILLORS/CLERK WHO HAVE ATTENDED MEETINGS, REPRESENTING SCAWBY PARISH COUNCIL.

- Cllr Keyworth attended the recent training course. All the councillors who attended felt it was very beneficial. Cllr Keyworth felt this whole council training would be very useful to Scawby PC. This will be an agenda item for discussion next month.
- Cllr Keyworth also attended the Town and parish Council liaison meeting at Church Square House with Cllr N Poole as Chairman. This meeting discussed emergency planning, devolution and winter maintenance. Cllr Keyworth advised the meeting that N.L.C have an emergency plan template which can be accessed and used by parish councils and N.L.C will give assistance to parish councils to form an emergency plan. Devolution was also discussed with grass cutting being the main service devolved to parish councils, other services include weed spraying, public convenience cleaning, sign cleaning and emptying of litter bins.
Winter maintenance – 5 new gritter lorries have been purchased. Parish councils are encouraged to appoint a snow warden.
The next Town and Parish liaison meeting may discuss all aspects of planning.
- Cllr Barker attended the most recent Broughton, Appleby and Scawby NATS meeting, which was held on Teams and was a very focused meeting. It was noted that Broughton has a weight limit through their town and the police do enforce this. Broughton has suffered shed break-ins and cycle theft along with a property being raided and investigated for drugs. It was noted that a cycle marking date is being organised and that litter bins may be chipped in future which will tell N.L.C when they need emptying to prevent staff making unnecessary journeys.

7. NEIGHBOURHOOD PLAN – TO DISCUSS PROGRESSING A NEIGHBOURHOOD PLAN.

Cllr Barker advised the meeting that he had attended a planning training course some time ago and it was emphasised that having a neighbourhood plan is a very useful tool to exert some control with regard to planning matters. Cllr Barker agreed to investigate Neighbourhood Plans and see if it is feasible to progress such a plan for Scawby.

8. CORRESPONDENCE

- ERNLLCA newsletter
- ERNLLCA/NALC – various information emails
- N.L.C – Forthcoming meetings.
- Email : D Gibson regarding Remembrance Day service
- Email : S Alexander regarding cars parking in Meadow Avenue.
- L.I.V.E.S – advertising
- Right Action – certificate of inspection – Fire extinguishers.
- Applications for parish council vacancy
- Email from resident regarding farmers who have cut their road side hedges and not cleaned up the footpaths. Cllr Ross agreed to take this matter to N.L.C.

9. FINANCE

Payee		Amount
J Phillips – Plants	BACS	64.00
Right Action – Fire extinguishers	BACS	46.80
Clerk – Salary - September	BACS	663.00
Clerk - Expenses :		
Stationery//photocopying – 13.55		
Stamps - 15.00		
Travel – 19.50		
TOTAL EXPENSES	BACS	48.05
Sissons Gardening Services	BACS	764.63
(September contract charge)		
ERNLLCA – Training Course	BACS	120.00
ScrewFix – Paint	BACS	28.00
PKF Littlejohn – Externals Audit	BACS	378.00
North Lincs Council	BACS	1,853.28
(Playing fields bin emptying)		
Village Hall	BACS	21,400.00
(Donation from Techcrete Grant)		
R Platts – bulbs	BACS	75.24
A Sissons – Highway mowing	BACS	1,914.36
Barton Mowing Services	BACS	672.00
East Coast Surfacing – Toddler trail	BACS	13,826.52
Opus Energy	DD	37.44
Xero	DD	36.00

The accounts for payment were proposed by Cllr G Siddall and seconded by Cllr R Holmes and unanimously agreed.

INCOME RECEIVED : Sept: Sponsored flower beds: Pepperells : £250. R J Coleman : £250
Highway verge mowing - £11,111.00

- ii. The financial statement – The financial statement for the financial year 2023/4 was circulated at the meeting and approved.
- iii) To agree transfer of part of the Techcrete grant to the village hall – **IT WAS RESOLVED** unanimously to transfer the appropriate amount to the village hall.

10. POLICE MATTERS

- i) NATS report – Cllr Barker – Item 6.
- ii) New Police matters: Cllr Frost advised that the Neighbourhood Watch Scheme in Meadow Vale, The Rookery and Millcroft have advised about ‘Cold Callers’ who are operating in the village. Cllr Ross advised that she could supply some ‘No Cold Callers’ stickers for residents.

11. NORTH LINCOLNSHIRE COUNCIL HIGHWAYS MATTERS

- i. To receive reports from Broughton & Scawby Ward Councillors: Cllr Ross advised that she has requested additional horse warning signs for Messingham Lane. The new college on West Common Lane is progressing and receiving excellent reports. The adult education/community learning services team have received an outstanding report from Ofsted. The consultation regarding hospital services (transferring some services to Grimsby) has reopened. There is a new diagnostic service in Scunthorpe town centre which can undertake all xrays and scans. At the council planning meeting today the application for a bungalow on Gainsborough Lane has been deferred until next month to give opportunity for a full site meeting.
Councillor Ross agreed to look into the outstanding problems at Scawby Brook including the lack of maintenance on the road (which is an adopted road) at the bottom of Silversides Lane, the responsibility of the ditch/dyke and the lack of clearing the pavements of weeds etc in the Silversides lane area. The site meeting in February agreed to remedial action on all of the above matters but nothing has taken place to date. The clerk advised that Sheena Alexander has indicated that she is giving the cars parked on River Meadow one further month to park elsewhere/appropriately before the process of ‘pegging’ the grass verge is undertaken.
- ii. Review of action list: The sunken manhole outside the chinese was raised again – Cllr Ross indicated that she would ask N.L.C if anything can be done about this matter. The ‘Just Go’ bus service will remain until March 2024 – it will then be replaced with a community transport scheme introduced by N.L.C. The radar activated speed signs will be rotated shortly – one will go to Scawby Brook near the leisure centre and one on Vicarage Lane.
- iii. New highways matters – No new matters to report.

12. PLAYING FIELD AND VILLAGE MATTERS

- i. Toddler Trail – This has now been completed. Clerk to send a letter of thanks to the installation company who have done a very good job in both the actual toddler trail and also making good the area around.
- ii. Damage to play equipment: Cllr Coleman has kindly put up a new cctv camera, disc and card which will hopefully monitor the area.
- iii. Wet Pour shrinkage – A quotation has been received for £850 + VAT to repair all the areas of wet pour shrinkage. **IT WAS RESOLVED** unanimously to accept this quotation.

iv. Remembrance day – A wreath will be laid at the war memorial at 11.00am on Saturday 11th November – Dave Gibson will take the lead on this ceremony. The service at the church will take place on Sunday 12th November, Cllr Powell will contact Rev. Eames to receive the arrangements. It was noted that the Guides and Brownies attended the service last year – Cllr Powell will ask Rev. Eames if they have been invited to attend again this year.

v. Memorial benches at the playing field and Mill lane – Cllr Coleman will purchase a bench from Glasdon for the Mill Lane site and the clerk has purchased the bench for the final place at the playing fields which is being delivered to Cllr Frost.

iv. To give consideration to the continuation of the Front Garden and Hanging Basket competition – It was suggested that this competition be replaced with a Hanging Basket, Tubs and Planters (containing flowers or fruit/veg or shrubs) and sunflower competition for the children. It was suggested that this ‘event’ should be advertised more prominently and widely in the parish and that residents need to register their interest to take part. It was agreed that this ‘competition’ would be reviewed annually. This was unanimously agreed by the councillors.

vii. Any new village matters: Cllr Holmes advised that the maize harvest trailers were travelling through the village – unsheeted. Clerk advised that all farmers have been told of the requirements for trailers – if the material is piled very high in the trailer and clearly visible it should be sheeted.

Concern was raised about the roof (tiles) on the Chinese takeaway building – Cllr Hall agreed to take a look. A large branch has fallen from a tree on St Martins Crescent – Cllr Chamberlain will report on the portal.

Cllr Chamberlain gave an update on the gardening teams projects for the winter. The wild flower bed will not be repeated at Greetwell crossroads – they will be replaced with miniature bulbs. Ferns have been planted at the playing field bed. A Sissons will tidy up the hedge at the co-op, the roses are to be removed as they have become a bit unruly and will be replaced with something a little more contained. The flower/shrub beds will also be fed.

A discussion took place regarding the flower bed at the Pinfold – it was agreed that this flower bed should remain and should incorporate some bedding plants possibly enhanced with yew trees and attractive shrubs. This should be discussed in detail at next months meeting.

The small bed at The Rookery was also discussed and it was agreed that this bed should be taken out as it was necessary to concentrate on fewer, larger beds which have more impact.

A discussion also took place regarding the stone troughs at The Post Office and Garage – it was agreed that these would be an agenda item for discussion next month.

Cllr Chamberlain advised the meeting that an evening of drinks/nibbles has been arranged for this Friday to thank all the volunteers (approximately 23) who have helped with the community planting/flower beds this year. Cllr Coleman thanked the planting team for all their hard work, the community planting has certainly been raised to a new level this year.

Cllr Frost advised that the flag pole at the church will be erected this week – weather permitting.

A discussion took place regarding the Christmas carols event and it was agreed not to book the Police band this year. Cllr Powell will ask T Nelthorpe if the estate will kindly donate the village Christmas trees again. It was noted that 4 straw lorries travelled back through Scawby Brook fully loaded – possibly rejected straw.

Cllr Barker raised the matter of the corner of Messingham Lane and Vicarage Lane – it being very dark and very slippery underfoot. A street light is needed in this area. Clerk to raise with N.L.C.

13. **ITEMS FOR PARISH NEWSLETTER /WEBSITE** - Clerk to write.
14. **AGENDA ITEMS FOR NEXT MONTHS MEETING** – None requested.
 - Consideration to producing an emergency plan.
 - Stone troughs – Post Office and Garage – remain or remove & replace.
 - Pinfold flower bed.
 - Whole council training.
15. **DATE OF NEXT MEETING** : Wednesday 1st November 2023 – 7pm – Village Hall.