

**THE MINUTES OF THE MEETING OF SCAWBY PARISH COUNCIL HELD ON WEDNESDAY 3<sup>rd</sup> NOVEMBER 2021 IN THE VILLAGE HALL.**

**In the Chair :** : Cllr J Frost,

**Also present:** Cllr T Barker, Cllr N Askew, Cllr Mrs G Siddall, Cllr Mrs M Keyworth, Cllr M Russell, Cllr R Holmes, Cllr J Chamberlain, Cllr R T Matthews, Cllr Mrs T Powell,.

**In attendance:**, Cllr N Poole, Mrs K Pickering – Clerk.

3 members of the public.

**PUBLIC FORUM – No matters raised.**

1. **APOLOGIES** – Cllr S Kemp, Cllr R Johnson, Cllr D Gibson, Cllr J England, Cllr T Foster.

2. **DECLARATION OF INTEREST:** No matters to declare.

3. **ADOPTION OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6<sup>th</sup> OCTOBER 2021**

**IT WAS RESOLVED** to adopt the minutes of the monthly parish council meeting held on 6<sup>th</sup> October 2021 and authorise the Chairman to sign the minutes.

4. **TO GIVE CONSIDERATION TO THE FOLLOWING APPLICATIONS FOR COOPTION TO THE PARISH COUNCIL (one vacancy available):**

- a) Mr Richard Coleman
- b) Mr Steven Foulkes

The meeting followed the co-option procedure recommended by ERNLLCA . Councillors considered the letters of application submitted by both candidates and vote was taken by the raising of hands.

**IT WAS RESOLVED** to co-opt Mr Richard Coleman to the parish council.

5. **CLERKS UPDATES OR REPORTS**

i) Dog/litter bins – N.L.C are considering all the areas requested for bins and will advise the parish council as soon as possible. Clerk has contacted N.L.C again to press for these bins to be considered.

ii) Footpath – school to Sturton crossroads – hedges have been cut, the footpath as not yet been scraped back.

6. **PLANNING** - Opportunity for one person from each side to state, within 3 minutes, objections/support of contested applications.

a) Application 2021/1830 – Planning permission to erect a single storey rear extension – 6 Old Vicarage Park, Scawby.

**IT WAS RESOLVED** to report NO OBJECTIONS OR COMMENTS.

**7. REPORTS FROM COUNCILLORS/CLERK :**

i) Cllr Mrs Keyworth –

- a) North Lincolnshire Town and parish liaison meeting: This meeting considered the local plan, winter maintenance and future agenda's for this meeting. The consultation for the local plan in this area is to be held on 9<sup>th</sup> November at The Angel Suite, Brigg. The consultation process ends on 26<sup>th</sup> November.  
Winter maintenance – N.L.C are using a new type of salt which works more efficiently and the role of the snow warden was once again discussed.  
Future agenda's will consider the N.L.C self service portal.  
The next meeting will be held in January 2022.
- b) ERNLLCA district meeting: This meeting was attended by Cllr Keyworth and Cllr Holmes. The meeting discussed the ERNLLCA training programme, parish council websites and the use of 'facebook' by parish councils. Cllr Holmes raised the subject of the church and churchyards and parish council involvement in maintenance etc.
- c) Cllr Frost attended the Kirton in Lindsey Civic Service.

**8. CORRESPONDENCE**

- ERNLLCA newsletter
- ERNLLCA/NALC – various information emails and training courses
- Humberside Police band – confirming attendance at lights switch on
- D Lofts – neighbourhood plans – confirming attendance at December meeting.
- R Platts – suggestions for tree planting within the village
- Applications for parish council vacancy
- Playground inspection report

**9. FINANCE**

i) Accounts to pay and income received.

| <b>PAYEE</b>                       | <b>CHEQUE NO'</b> | <b>AMOUNT</b> |
|------------------------------------|-------------------|---------------|
| Clerk - Salary - October           | BACS              | 608.83        |
| Clerk - Expenses :                 |                   |               |
| Stationery//photocopying –11.88    |                   |               |
| Stamps - 17.06                     |                   |               |
| Travel – 30miles x 65p = 19.50     |                   |               |
| <b>TOTAL EXPENSES</b>              | <b>BACS</b>       | <b>48.44</b>  |
| Sissons Gardening Services         | BACS              | 587.02        |
| (Monthly payment – October)        |                   |               |
| A Sissons – Rookery flower bed     | BACS              | 200.00        |
| Websters Nursery – Plants          | BACS              | 1,428.20      |
| Barton Mowing Services             | BACS              | 612.00        |
| Hetts Johnson Whiting – allotments | BACS              | 900.00        |
| Anglian Water                      | BACS              | 15.03         |
| ERNLLCA – training course          | BACS              | 24.00         |
| (Clerk: Budgeting)                 |                   |               |
| Kyanite Consulting                 | BACS              | 147.16        |

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|   |      |          |
|---|------|----------|
| BHIB – Insurance<br>(MUGA)              | BACS | 180.97   |
| Sissons Gardening Services              | BACS | 2,790.94 |
| T Powell – timber for repairs to BT box | BACS | 23.65    |
| Leisure Construction Services           | BACS | 2,592.00 |
| R Holmes – Daffodil bulbs               | BACS | 302.81   |
| R Holmes – material for signs           | BACS | 8.64     |
| Xero                                    | DD   | 31.20    |
| Total Gas and Power - Pavilion          | DD   | 29.12    |
| Opus Energy – War memorial              | DD   | 5.71     |

**The accounts for payment were proposed by Cllr R T Matthews and seconded by Cllr G Sidall and unanimously agreed.**

#### **INCOME RECEIVED**

Verge Mowing Grant (part 2) – 10,789.00  
Community Grant – MUGA – 38,295.00  
Transfer from reserve account to current account – 8,000  
Pitch hire – 40.00  
VAT rebate – 839.87  
Allbones allotment rent – 900.00

**The Clerk advised that as the payment from N.L.C for the community grant had been delayed £8,000 from the reserve account would be transferred into the current account to ensure the parish councils cash flow remained fluid.**

ii. The financial statement – The financial statement for the new financial year was discussed and transactions noted. Variances to the budget were noted.

iii. To give consideration to the request for financial assistance from Scawby WI – information circulated.

The meeting felt that as this document was only to be made available to WI members – not to the whole parish – they did not feel that the parish council could financially support this project.

**MOTION:** Not to provide funding for the ‘Lock Down’ memories book by the WI - Proposed by Cllr T Barker, seconded by Cllr N Askew and unanimously agreed.

iv) To advise the council that £8,000 has been transferred from the reserve account to the current account to accommodate cash flow whilst the community grant arrived. This money will remain in the parish councils current account.

#### **10. POLICE MATTERS**

i) New Police matters: Cllr Keyworth reported several instances of antisocial behaviour by young people in the village. People have had eggs thrown at them, eggs and tomato ketchup have been thrown at properties and business premises, vehicles damaged and a house sign stolen. Residents are urged to report any such instances on 101.

#### **11. NORTH LINCOLNSHIRE COUNCIL HIGHWAYS MATTERS**

i. To receive reports from Ridge Ward Councillors: Cllr Poole advised that N.L.C have surplus trees from The Woodland trust and are available for parish councils. Cllr Poole advised the meeting that N.L.C consider that the grass cutting devolution has been successful and are

considering rolling out further roles for the parish councils to undertake – e.g the cleaning of street signs and bus shelters. Cllr Poole advised that a new tenant for the Grove had been found who he felt would be suitable but could not provide further details at this stage.

Cllr Keyworth asked Cllr Poole if he could urge the cemetery department to update the information board at the cemetery on Brigg road, Scawby. Cllr Keyworth advised Cllr Poole that the ‘Just Go’ bus service was working very well in the village, however the ‘App’ is problematic.

ii. Action List: It was noted that a community grant will be available to help celebrate the Queens platinum jubilee – but no information has been made available as yet.

Cllr Matthews asked if the parish council would consider managing the cemetery in Scawby – Cllr Matthews believes that this would allow the plots to be sold so much cheaper than they currently are.

A discussion took place regarding parking on verges and it was noted that the legislation has changed and signs are no longer necessary to enforce the no parking on verges rule. The chairman agreed to provide Cllr Holmes with some warning leaflets which can be placed on offending cars.

The planter at the village hall will get finished off to close the gap which is a safety concern.

iii. New Highways matters: A deep pot hole is evident opposite Messingham lane.

Maize litter is evident on the 1206 – a discussion took place regarding the route these tractors and trailers take and whether they should be sheeted down.

Fly tipping (asbestos) has taken place on Gainsborough lane – N.L.C are aware. Cllr Keyworth thanked Cllr Powell and Johnson and Mrs Platts for putting the lamp post poppies up.

## **12. PLAYING FIELD AND VILLAGE MATTERS**

i. Health and safety incidents at the playing fields:

a) To receive the play ground inspection report from N.L.C: The report from N.L.C consistently reports a failure with the zip wire in that the bump tyre is not positioned far enough back. Cllr Barker has asked Wicksteed – who installed the equipment – to inspect the zip wire and they advise that the bump tyre is fitted perfectly and is well within the 30cm tolerance. The clerk is to challenge N.L.C with regard to their comments about the zip wire and ask them to refer to the Wicksteed fitting distances on their website for confirmation that the zip wire is functioning correctly.

Wicksteed did however advise that the brake on the zip wire is not working properly. It has been established that the brake is merely to stop the bump tyre moving back down to the middle of the zip wire when not in use ( allowing it to remain in the start position ready for use). At the moment the bump tyre on the Scawby zip wire very slowly goes to the middle of the wire – It was agreed that this was not a safety concern and does not need attention.

b) Wetpour repair – This work has been completed.

c) Guttering repairs – these will be undertaken this week.

ii. Tree planting scheme at the playing field – The planting weekend has had to be delayed as there is transport problems delivering the trees from the Woodland Trust. It may be up until the end of November before the trees can be delivered.

- iii. Tree planting – verges – the vouchers won in the ‘Best kept village’ competition have been given to A Sissons to purchase trees to replace the trees which have died in the grass verges.
- iv. Mini Orchard – side of the co-op – Queens platinum jubilee – A Taylor from N.L.C will need to undertake an underground search to ensure that there are no services in the location and that it is safe to plant trees.
- v. Remembrance Day – Meet at the village hall at 10.45 to walk to the Church for the service on Sunday 14<sup>th</sup> November. The parish council will lay the wreath at the war memorial on the village green on Thursday 11<sup>th</sup> November at 11.00am.
- vi. Flower bed at Scawby Brook – A budget is in place to create a flower bed at Scawby Brook (Scawby Brook enhancement budget) and it was therefore proposed by Cllr Barker and seconded by Cllr Powell to create a flower bed near the mini roundabout at Castlethorpe corner. This proposal was unanimously agreed. Cllr Holmes will arrange this new bed with A Sissons and it is likely to cost in the region of £350.
- vii. Daffodil bulb planting – The daffodils have been purchased and distributed. Cllr barker has planed bulbs on Messingham lane, Cllr Johnson at The Hall wall and cemetery, Cllr Holmes in Scawby Brook and Gainsborough Lane, Cllr Askew Manor Drive and residents – Mr and Mrs Barber on Gainsborough lane.
- viii. Picnic benches for the playing fields – one picnic bench has been installed on the existing concrete, 2 further picnic benches will be installed near to the MUGA this week.
- ix. MUGA - This play facility is now open. As a condition of planning it is being locked at night and opened in the morning. Consideration will need to be given to how this is to be managed going forward. Clerk to make enquiries with the planning department if this condition can be removed.
- x. Christmas lights switch on ceremony – Sunday 5<sup>th</sup> December 2021 and Christmas tree. The Nelthorpe Estate have kindly offered a Christmas tree for the village green and the Polic band have been booked for Sunday 5<sup>th</sup> December. Meet at 5pm at the village hall. This event will be advertised on the notice boards.
- xi. ‘Meet Your Councillor’ event – this will be considered in the new year.
- xii. Grass verge reinstatement – KCOM – community grant – Scawby village has been inspected and Scawby brook will be inspected soon. An email will then go to KCOM with the village remedial requirements. Re-seeding is required and the manholes are not fitted adequately as they are causing a trip hazard. The remedial work is not likely to take place until next year.
- xiii. Social Media and Parish Council facebook page – The meeting discussed a parish council social media page but it was felt that such a page was unnecessary as the agenda’s and minutes of the meeting can be posted on the Scawby village notice board page.

- xiv. Any new village matters: Cllr Holmes had raised a query regarding the removal of some diseased trees but this matter has now resolved itself. Cllr Keyworth raised the matter of the bench on Oak Avenue and asked if the gentleman's name plaque had been replaced – the chairman advised that the name plaque is in place. There are leaves outside the school on the pavement which are very slippery and need removing. It was noted that the COVID warning signs at the cemetery have been removed and Mr Powell has made good the sharp edges which were left. A discussion took place regarding the dugout at the playing fields and whether it should be removed .....it was agreed that the dugout could be removed in stages as necessary. Cllr Mrs Powell has painted the school fence. A resident of Scawby Brook has raised several matters – the footpaths on River Meadow particularly outside no's 1,13,18 and 26 are damaged, there are potholes on Silversides lane at no's 15 and 23. The footpath on the right hand side of Silversides lane needs scraping back. It was noted that the brook has been cleaned out.
- Cllr Frost commented that the Church representatives had agreed to put an article in the parish magazine advising residents of their intentions with the Churchyard – this has not been included as yet. Cllr Frost has ordered some basketball nets for the MUGA as the children were asking for nets.

**13. ITEMS FOR PARISH NEWSLETTER /WEBSITE**

Clerk to write

**14. AGENDA ITEMS FOR NEXT MONTHS MEETING**

- a) Neighbourhood plan presentation – D Lofts

**15. DATE OF NEXT MEETING : Wednesday 8<sup>th</sup> December 2021 - 7.00pm.**