

SCAWBY PARISH COUNCIL

Notes relating to the business transacted in lieu of the June 2020 meeting of Scawby Parish Council

1. Councillor/Clerk update or reports

- a) Annual Council meeting will take place at the first 'face to face' meeting.
- b) The Annual Audit deadlines have been postponed until 30/9/2020.
- c) Grant application to N.L.C community pot for the MUGA – this grant application has been submitted. Planning permission application is being progressed.
- d) War memorial Stones – Awaiting delivery of stone.
- e) Pinfold – The new sign has been put in place.
- f) Possibility of 'face to face' meeting July 1st – N.L.C are still advising (as at 2/6/20) not to hold face to face meetings. This advice may change and the clerk will keep councillors advised.

2. Planning Applications

- i) Planning application – PA/2020/715 – Planning permission to erect a sustainable dwelling (including demolition of existing outbuilding) – Land South of Fairview, Brook lane, Scawby Brook. DN209JZ **IT WAS RESOLVED** to report **NO OBJECTIONS OR COMMENTS**.

3. Correspondence.

External Auditor – various information on the 2020 audit arrangements.
CPRE – Best Kept Village competition is still on at the moment.
Email: M Keyworth and T Nelthorpe regarding signs for The Almshouses between Church Street and Chapel Lane – T Nelthorpe considering.
Police and Crime Commissioner update
Clerks and Councils Direct magazine.
Rural Services Network – information
ERNLLCA newsletter
CPRE – newsletter.
Annual Audit – Submitted to External auditor
External Auditor – various information on the 2020 audit arrangements.

4. Finance :

- i. Accounts for payment and details of income received: See attached sheet.

PAYEE	Payment	Amount
John Espin Signs – Pinfold	BACS	462.64
Clerk - Salary - May	BACS	592.80
Clerk - Expenses :		
Mileage - 0		
Stationery//photocopying – 0		
Stamps - 9.75		
Q'allowance - 80		
TOTAL EXPENSES	BACS	89.75

2020/21 – 06

Sissons Gardening Services (May monthly payment)	BACS	554.20
J & RH Guggiari – Audit	BACS	750.00
J Frost – Chair's allowance	BACS	140.00
Sissons Gardening Services (Highway mowing for May)	BACS	1,703.00
Rightaction – fire extinguishers	BACS	46.80
Barton Mowing Services	BACS	534.00
Npower(War memorial)	BACS	1.96
Xero	DD	28.80
HMRC (VAT payment for Q4 2019/20)	DD	278.03
Transfer to Gratuity	Transfer	64.50

Proposed by Cllr J Frost, seconded by Cllr T Barker.

INCOME RECEIVED : £10,000 Small business grant
£4.94 – HMCTS (Court payment)

ii. To receive the Internal Auditors report and accounts for the year ended March 2020 and to approve and sign the:

- i) Governance Statements
- ii) Accounting Statements

IT WAS RESOLVED unanimously to accept the Internal Auditors report and to approve and authorise the signing of i)The Governance statements and ii) The Accounting statements.

The Chairman was authorised to sign the relevant sections of the Annual Return.

5. **Items for Parish Newsletter/Website** : No matters requested

6. **Date of next meeting – Wednesday 1st July 2020 – clerk to confirm procedure for this meeting.**