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**THE MINUTES OF THE MEETING OF SCAWBY PARISH COUNCIL HELD ON
WEDNESDAY 8th MAY 2019 IN THE VILLAGE HALL.**

In the Chair : Cllr J Frost,

Also present: Cllr T Barker, Cllr Mrs M Keyworth, Cllr J Chamberlain, Cllr R T Matthews,
Cllr P Johnson, Cllr Mrs T Powell, Cllr N Askew, Cllr R Holmes,
Cllr M Russell, Cllr K Kostiuk, Cllr D Gibson.

In attendance : Ridge Ward Councillor Cllr N Poole.

Mrs K Pickering – Clerk. 20 members of the public

PUBLIC FORUM

Members of the public attended the meeting to voice their concerns regarding the proposed development off St Martins Road and St James Road. A member of the public asked the meeting if the parish council had shared all the information they had access to regarding this proposed development with the residents of the village. Members of the public were advised that they have all the information the parish council has.

A member of the public asked if the parish council/planning committee had formed a view on this proposed development. Members of the public were advised that the planning application has not yet been submitted to N.L.C and therefore the parish council has not had sight of the application nor has it been placed on a parish council agenda for formal consideration – therefore the parish councillors are not in a position to form a view or an opinion on this proposed development.

A member of the public asked the parish councillors if they were in favour of the village expanding to such an extent. Members of the public were advised that the parish councillors could not comment until a formal application is presented to the parish council for consideration.

A member of the public asked for advice regarding the extension of a property close to his property which he did not feel was appropriate and possibly had not been extended in accordance with the permission granted. The clerk agreed to ask the enforcement officer from N.L.C to look into this matter.

A member of the public congratulated the parish council on the carved sculpture and seats which have been placed around the village and felt they were an asset to the village.

Mr T Nelthorpe apologised to the meeting regarding the timing of the consultation with the parish council about the proposed development off St Martins Road and St James Road and that the public consultation on this proposed development has been arranged for a considerable time after the parish council consultation. He appreciated that this has caused some alarm and upset for residents of the village. Mr Nelthorpe advised that the public consultation event is scheduled for 5th June 2019 between 4pm and 7pm in the Garden Room in the village hall to which everyone is welcome to attend and air their concerns regarding this proposal.

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1. **APOLOGIES** – Cllr S Kemp, Cllr J England and Cllr T Foster.
2. **DECLARATION OF INTEREST** - Cllr D Gibson and Cllr J Frost – Item 5(c) – Personal Interest declared.
3. **ADOPTION OF THE MINUTES OF THE MONTHLY PARISH COUNCIL MEETING HELD ON 3rd April 2019**
IT WAS RESOLVED to adopt the minutes of the monthly parish council meeting, noting four abstentions, held on 3rd April 2019 and authorise the Chairman to sign the minutes.
4. **CLERKS UPDATES OR REPORTS:** No report to receive.
5. **PLANNING** - Opportunity for one person from each side to state, within 3 minutes, objections/support of contested applications.
 - a) Application PA/2019/238 – Planning permission to erect detached dwelling and erect extension to existing dwelling – adjacent Woodlands Cottage, 6 Messingham lane, Scawby.
IT WAS RESOLVED, with 1 abstention noted, to report **NO OBJECTIONS OR COMMENTS**.
 - b) Application PA/2019/791 – Application for determination of the requirement for prior approval of a household extension – 31 Gainsborough Lane, Scawby.
IT WAS RESOLVED to report **NO OBJECTIONS OR COMMENTS**.
 - c) Application PA/2019/739 – Planning permission to erect a single storey side and rear extension – 24 Meadow Vale, Scawby.
IT WAS RESOLVED with 1 abstention noted, to report **NO OBJECTIONS OR COMMENTS**.
6. **REPORTS FROM COUNCILLORS/CLERK :** No reports to receive.
7. **CORRESPONDENCE**
 - VANL – training course diary . Rural Services Network – information
 - ERNLLCA – correspondence regarding Annual Meeting agenda
 - Enquiry regarding football pitch hire. N.L.C – play ground inspection.
 - Email request from N.L.C to incorporate the cutting of the churchyard and St Hybalds Grove in the devolved grass cutting schedule. A Sissons has agreed to undertake this grass cutting.
 - A resident has asked if they could place a bench/seat in the village in memory of their brother. Cllr Frost is liaising with the family and it is anticipated that one of the older seats on Lidgetts Close, Gainsborough lane or Church Walk could be replaced.
 - Meeting regarding the co-op community garden will take place on 22/5/19 at 7pm in the village hall. Parish Councillors are asked to attend if possible.
 - A vehicle was stolen on Beechwood Drive.
 - A resident advised the parish council that the truck delivering the gym equipment parked on the verge on Lidgetts Close – hopefully a one off and no damage was incurred.
 - Emails from a number of residents regarding the proposed development off St Martins/St James Road.

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8. FINANCE

i) Accounts to pay and Income received.

PAYEE	CHEQUE NO'	AMOUNT
Signs Express	3433	60.00
Clerk - Salary - April	3434	589.00
Clerk - Expenses :		
Mileage – 30 @ 65p – 19.50		
Stationery//photocopying – 15.75		
Stamps – 15.19		
TOTAL EXPENSES	3435	50.44
Sissons Gardening Services(April)	3436	554.20
Sissons gardening Services – mowing	3437	1,418.00
Barton Mowing Services	3438	564.00
Hetts Johnson Whiting - allotments	3439	900.00
Npower – war memorial	DD	81.14
Npower – war memorial	DD	4.68
Anglian Water	3440	37.75
Total Gas and Power (April)	DD	39.14
Barton Mowing Services	3441	648.00
Herras fencing	3442	120.00
Total Gas and Power(May)	DD	34.50

The accounts for payment were proposed by Cllr Mrs Keyworth and seconded by Cllr Mrs N Askew and unanimously agreed.

INCOME RECEIVED : Precept – 20,473.00; Allbones – allotments – 900; Pitch hire – 85.00

ii) The financial statement – The financial statement will be circulated as the new financial year transactions commence.

iii) Digital Accounting – the clerk explained that as Scawby Parish Council is VAT registered all VAT returns commencing April 2019 will have to be submitted digitally. The parish council will need to subscribe to an accounting system in order to submit the VAT return digitally. The clerk currently uses and is familiar with the XERO system – Cllr Frost has got this system on a months free trial to investigate it for Scawby Parish Council to use. This system will be explored this month and the cost of this system will be presented to the parish council next month for approval.

9. POLICE MATTERS

i) New Police matters: Clerk to circulate to all councillors the crime report provided by Cllr Mrs Keyworth.

10. NORTH LINCOLNSHIRE COUNCIL HIGHWAYS MATTERS

i) To receive reports from Ridge Ward Councillors: Cllr Poole suggested that liaisons meetings with BNLL be instigated (rather than the standing committee) to keep communication lines open.

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Cllr Poole will discuss with the parishes involved and organise with BNLL. Cllr Poole explained to the members of the public present the manner in which planning applications are dealt with by N.L.C. The initial consultation events – both with the parish council and members of the public are driven by the land owners agent and consultants. When the formal planning application is received the parish council and N.L.C become involved and the formal planning application process commences.

ii) Action List: Action required on the emergency plan. Parking on grass verges at Scawby Brook – Cllr Holmes will monitor and establish if restrictions are required in certain areas of Scawby Brook. West Street BT box – action required on refurbishing this box.

Quotation to improve the wetpour at the play area - £1750 – the meeting felt this was too expensive – alternative ways to improve the edges to this surface will be sought.

Official opening of the new gym equipment and publicity – to discuss and organise next month.

No nominations received for the community champion award. Cllr Mrs Chamberlain has undertaken a daffodil survey and has established that bulbs will be required along Gainsborough Lane and areas of Messingham Lane.

Traffic warden still required to attend the school at drop off and pick up times to ensure parents/carers are parking correctly.

iii) New Highways matters: Pot hole – outside 26 Messingham lane.

11. PLAYING FIELD AND VILLAGE MATTERS

i. Health and Safety incidents at the playing fields and pavilion – none.

ii. Adult/Youth Gym equipment – all 9 pieces of equipment have been installed and they are beginning to get used by residents.

iii. War Memorial – Cllr's Gibson, Chamberlain, Frost and Matthews will meet to ensure the list of names and abbreviations are correct prior to engraving.

iv. Playground inspection report – to consider the March inspection report provided by N.L.C and agree any action required – repairs have been undertaken or are currently in hand.

v. Community Fund – Co-op – meeting scheduled for 22/5/19 at 7pm in the village hall.

vi. Speed data – Messingham Lane – the speed awareness signs are due to be moved shortly.

vii. Parish Directory – Cllr's Frost, Powell and Chamberlain will meet to review and bring the final draft to the council for approval.

viii. Any new village matters: The gala is scheduled for 9/6/19 and the SET committee have asked the parish council for permission to use the pavilion and playing fields free of charge – this was agreed with 2 abstentions noted. Clerk to ensure Sissons gardening services and Barton Mowing Services undertake the grass cutting to ensure the village looks its best for the gala day. A discussion took place regarding the distribution of the Brigg matters magazine and Cllr Gibson agreed to ensure copies were placed in the Post Office for residents to pick up.

Cllr Holmes asked if the small area of grass (just outside the 30mph area) on the bend at Scawby Brook could be cut by Sissons Gardening Services – as it appears to be left and looks very unkempt. Clerk to ask Sissons Gardening Services if this area could be incorporated. The Scawby Road sign – 1st house on left hand side as you enter Scawby Brook from Scawby is broken and needs repair. A public bus will be diverted through Scawby and travel down Church Street – this will be advertised in due course.

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Cllr Powell will refurbish the village map in due course. A litter pick will take place in Scawby Brook on Thursday 16th May – 6pm – King Billy.

There is a strip of land – owned by the Co-op store – between the co-op and a residents property where people are walking their dogs and leaving dog mess – this will be raised at the meeting with the co-op representatives on 22/5/19.

The parish council has had various requests for the use of the football pitches – Cllr Frost has spoken to the existing teams who have indicated that one further team could be accommodated – this will be an under 16 yrs team and Cllr Frost will ensure that all the teams liaise with each other to work out a playing schedule.

Rabbits are causing damage at the play area/playing fields – top soil will be required and holes filled in prior to the gala – the meeting agreed that this should be undertaken and the top soil could be purchased under emergency powers.

12. ITEMS FOR PARISH NEWSLETTER /WEBSITE - Public consultation on proposed development off St Martins and St James Road – 5/6/19 – 4 – 7pm.

Inform about the newly installed gym equipment at the playing fields.

13. AGENDA ITEMS FOR NEXT MONTHS MEETING

14. DATE OF NEXT MEETING : Wednesday 5th June 2019 – 7.30pm start – after the public consultation event.

There being no further business The Chairman closed the meeting at 9.15pm