

2018/19 - 09

THE MINUTES OF THE MEETING OF SCAWBY PARISH COUNCIL HELD ON WEDNESDAY 6th JUNE 2018 IN THE VILLAGE HALL.

In the Chair : Cllr J Frost

Also present: Cllr Mrs J Chamberlain, , Cllr Mrs Keyworth, Cllr R T Matthews, Cllr P Johnson, Cllr R Holmes, Cllr Mrs T Powell, Cllr M Russell, Cllr T Barker, Cllr D Gibson,

In attendance : Mrs K Pickering – Clerk,
8 members of the public

PUBLIC FORUM

Welcome to Tom Strawson to inform and discuss with the parish council the second phase of the Francis Gardens development.

Mr Strawson addressed the meeting to inform and discuss with the parish council his plans for phase 2 of Francis Gardens. Mr Strawson advised the parish council that he had taken into account the parish councils desire to provide more bungalow housing in Scawby – suitable for retirement homes. With this in mind Mr Strawson asked the meeting to look favourably on a new planning application which increased the number of dwellings on this development by 3 units – but this would allow the development to offer 4 semi detached bungalow properties. The parish councillors were receptive to this proposal as they appreciated the need to provide smaller bungalow properties which would appeal to the retired purchaser. The parish councillors asked Mr Strawson to consider carefully and investigate thoroughly the drainage to this development. Mr Strawson responded that he is incorporating a balancing pond to help the drainage system cope with surface water drainage and that he has identified some cracks in the existing pipes which he will be cutting out and replace in sections. A member of the public asked Mr Strawson to consider lining the whole pipe.

A member of the public asked the clerk to ask N.L.C to provide farm vehicles turning signs in Scawby Brook as he had experienced a number of near miss accidents recently.

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1. **APOLOGIES** – Cllr's N Askew, R Johnson, S Kemp, J Kitwood.
Ridge Ward Councillor's Cllr's J England, T Foster & N Poole.
 2. **DECLARATION OF INTEREST** - Cllr M Keyworth – Item 8(iii) – member of the grantscape panel.
 3. **ADOPTION OF THE MINUTES OF THE ANNUAL COUNCIL AND THE MONTHLY PARISH COUNCIL MEETING HELD ON 2nd MAY 2018**
IT WAS RESOLVED with one abstention noted, to adopt the minutes of the annual council meeting and the monthly parish council meeting held on 2nd May 2018 and authorise the Chairman to sign the minutes.
 4. **CLERKS UPDATES OR REPORTS:** No matters to report

5. **PLANNING** - Opportunity for one person from each side to state, within 3 minutes, objections/support of contested applications.

a) PA/2018/873 – Planning permission to erect a 2 storey rear extension – 53 Scawby Road, Scawby Brook.

IT WAS RESOLVED unanimously to report **NO OBJECTIONS OR COMMENTS**

b) PA/2018/899 – Planning permission to erect a detached dwelling (re-submission of PA/2017/1699) – Land to the rear of 75 Scawby Road, Scawby Brook.

IT WAS RESOLVED unanimously to report **NO OBJECTIONS OR COMMENTS.**

6. **REPORTS FROM COUNCILLORS/CLERK**

Cllr Frost met with representatives of Scawby football teams to discuss management of pitches next season.

7. **CORRESPONDENCE**

- VANL – training course diary
- Rural Services Network – information
- North Lincolnshire Council – Forthcoming meetings
- Authorised contact form for ERNLLCA – clerk and chairman
- Email from resident regarding lack of lollipop person in Scawby – clerk responded and asked Cllr Neil Poole to respond.
- Humberside Police and Crime Commissioner meeting – Tuesday 26th June – 6 -8pm – Cafe Indie, High Street Scunthorpe.
- Merchant Navy day – 3/9/18
- Clerks and Councils Direct magazine.
- ERNLLCA newsletter
- Email from resident requesting a school crossing person in Scawby – clerk responded. It was agreed that the clerk would ask N.L.C for a job advert for this position to place on the notice boards in the village.
- Email from resident regarding Disciplinary/grievance panel, national complaints address and co-option procedure of Scawby Parish Council – clerk to respond.

8. **FINANCE**

i) Accounts to pay and Income received.

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| 1. Clerk - Salary - May | 3330 | 583.35 |
| 2. Clerk - Expenses : | | |
| Mileage – 30 @ 65p – 19.50 | | |
| Stationery//photocopying – 24.09 | | |
| Stamps – 17.73 | | |
| Q'allowance – 80.00 | | |
| TOTAL EXPENSES | 3331 | 141.32 |
| 3. J Frost – Chairs allowance | 3332 | 140.00 |
| 4. Sissons Gardening Services | 3333 | 514.13 |
| 5. Barton Mowing Services | 3334 | 564.00 |
| 6. BHIB Insurance | 3335 | 2,542.86 |

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| 7. J & RH Guggiari | 3336 | 630.00 |
| 8. Barton Mowing Services | 3337 | 516.00 |
| 7. Gratuity transfer (3.75% of salary – transferred quarterly.) | transfer | 64.50 |

The accounts for payment were proposed by Cllr R T Matthews and seconded by Cllr Mrs Powell and unanimously agreed.

INCOME RECEIVED : Scawby Football Teams – 783.00

Demeter House – Summer Term – 1666.67

VAT repayment – Q4 of 2017/18 – 133.34

ii) The financial statement – The financial statement was circulated and variances noted.

iii) To give consideration to any projects which may qualify for funding through the BNLL grant scheme – applications by August 2018.

The chairman asked all councillors to bring any ideas for the final round of BNLL funding to the meeting next month.

iv) To receive the Internal Auditors report and accounts for the year ended March 2018 and to approve the Governance Statements and Accounting Statements and authorise the chairman to sign the Annual Governance and Accounting Statements.

IT WAS RESOLVED to accept the Governance statements and the accounting statements and authorise the chairman to sign these two documents.

v) Community Grant for village signs – to receive report on the progress of this application and to agree to proceed with the purchase and installation of the new posts for the signs prior to notification of success or otherwise of the grant award.

Posts to cost in the region of £1,600.

The grant application is complete and submitted but it will take 6-8 weeks to receive a final decision on this application.

IT WAS RESOLVED to proceed with the purchase of the posts for the village signs so that installation can commence prior to the flower beds beneath the signs being planted.

9. POLICE MATTERS

i) New Police matters – Cllr Mrs Keyworth has signed up to the community crime alert scheme which provides information on incidents in the locality.

10. NORTH LINCOLNSHIRE COUNCIL HIGHWAYS MATTERS

i) To receive reports from Ridge Ward Councillors: No reports to receive.

ii) Review of Action List: The chairman advised the meeting that a representative from SIBELCO contacted him to advise that they were appealing the planning refusal decision by N.L.C with regard to Messingham quarry. Cllr Frost advised that as they had not altered their traffic management plan Scawby parish council would not be changing their decision on this matter.

The clerk was asked to contact Ian Jickells and Cllr Richard Hannigan with regard to progress being made with the matters agreed to in the petition hearing regarding highways matters. The petition hearing letter advised that data and information would be available by April 2018.

Silverside lane, Scawby Brook – looks particularly unkempt and forgotten about – grass is growing into the road, there are many potholes which need attention. Clerk suggested that a site

meeting be arranged with a N.L.C representative and Cllr Holmes to establish exactly what N.L.C are prepared to undertake in this area.

It was suggested that Demeter House take on the refurbishment of the BT phone box on West Street as a project.

iii) North Lincolnshire in Bloom initiative – The designs for the carvings have been agreed – the tree surgeons will commence very shortly then the craver can commence. Applications for the North Lincs in Bloom funding should be submitted to N.L.C in July – clerk to liaise with Cllr Barker regarding obtaining invoices to make the grant application.

iv) New highways matters : The school warning sign outside the village school is obscured with hedge/tree overgrowth. Clerk to report to N.L.C.

11. PLAYING FIELD AND VILLAGE MATTERS

- i. Health and Safety incidents at the playing fields and pavilion: There is an exposed rusty screw on the twin tower piece of play equipment – Cllr Frost will investigate and make safe.
- ii. Playing Field/Football Pitches – Cllr Frost met with Neil Johnson and representatives of the football teams who will use the pitches next season. The charge per match will be £20 if the pitches are self managed. This will entail the football teams marking the pitches, putting up the goal post and flags, inspecting the pitches and tidying the changing rooms. The parish council will provide emulsion etc for marking out. Keys will be provided for the football teams using the pitches on this basis next year.
- iii. Village centre refurbishment – Cllr Gibson advised the meeting that he had made investigations into the possibility of the parish council purchasing the vacant premises in the centre of Scawby however the owner of this property is not interested in selling in any circumstances. Cllr Gibson brought to the councils attention another business property that is currently for sale in Scawby which he felt, if the parish council could raise the necessary funding, could continue with the business aspect of this property and introduce a community hub type venture as well. The clerk is to make enquiries with N.L.C regarding financing such a venture by the parish council.
- iv. Names of fallen soldiers on the war memorial on the village green – Cllr Gibson is progressing this matter but wants to ensure that he has a complete list of names which should be placed on the memorial. A discussion also took place regarding the names of the fallen from Scawby and Redbourne and if both sets of names should be on the memorial in Scawby. It was agreed that further investigation in this matter should be undertaken and a decision on this made at the next parish council meeting.
- v. Village signs – renewal and refurbishment – See item 8(v).
- vi. Community Volunteer award – The parish council have taken on this award - nominations were made to the chairman by 31st May and parish councillors were asked to vote for their chosen volunteer. This vote was undertaken and the chairman will announce the winner and make the presentation at the gala weekend. Clerk to include the result of this award in the parish newsletter.

vii. Scawby Conservation Appraisal – It was agreed that evidence from this appraisal should be used when negotiating and discussing highways and traffic management issues with N.L.C and responding to planning applications.

viii. Any new village matters : Cllr Powell advised the meeting that she had refurbished the map. It was noted the gala weekend will take place this weekend. Cllr Russell advised that he had a child's bench to donate and it was agreed that this would be situated at the playing field. Cllr Chamberlain advised the meeting that she felt the swings and the small children's swing seats looked shabby – there is someone who will paint the swings professionally - £360 – agenda item next month. Nettles need cutting back on the grass verge opposite the school – clerk to ask N.L.C to undertake. It was noted that the grass cutting around the village is really poor – clerk to complain to N.L.C and ask for a grass cutting schedule.

12. ITEMS FOR PARISH NEWSLETTER /WEBSITE - Clerk to write.

13. AGENDA ITEMS FOR NEXT MONTHS MEETING

14. DATE OF NEXT MEETING : Wednesday 4th July 2018

There being no further business The Chairman closed the meeting at 9.10pm