

# **SCAWBY PARISH COUNCIL**

Please contact the clerk for access to this remote meeting – [adair1@btinternet.com](mailto:adair1@btinternet.com)

## **NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL**

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of SCAWBY PARISH COUNCIL will on Wednesday 5<sup>th</sup> May 2021 at 7.00 pm

Dated 27<sup>th</sup> April 2021

Karen Pickering – clerk

To: Each Member of Scawby Parish Council  
Parish Notice Boards  
Copy to: Ridge Ward Members

## **A G E N D A**

- 1. ELECTION OF CHAIRMAN followed by DECLARATION OF OFFICE**
- 2. ELECTION OF VICE CHAIRMAN**
- 3. APOLOGIES**
- 4. ELECTION OF COMMITTEES:**
  - a) Planning Committee
  - b) Playing Field Committee
  - c) Personnel Committee
  - d) Finance Committee
  - e) Disciplinary/Grievance Panel
- 5. ELECTION OF REPRESENTATIVES:**
  - a) Village Hall Representative
  - b) ERNLLCA – To elect two councillors to represent Scawby PC at ERNLLCA district committee meetings.
  - c) NATS Representative
  - d) Town and Parish Council Liaison Representative
  - e) Brigg renewable energy representative
- 6. REVIEW OF SALARIES, WAGES AND ALLOWANCES:**
  - a) Chairman's Allowance – currently £560 / annum
  - b) Clerks salary – national increase for 2021/22 has not yet been agreed.  
Clerks allowances – currently set at £80 per quarter.

**7. REVIEW HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION**

- a) Matches – currently £20/match on a self manage basis.
- b) Training – currently £10
- c) Use of pavilion – currently £25

**8. TO CONFIRM AND ADOPT THE FOLLOWING POLICIES:  
(Hard copies or Email copies available on request )**

- a) Risk Assessment
- b) Standing Orders and Financial Regulations
- c) Asset Register.
- d) Equal Opportunities Policy
- e) Play, strategy and health and safety policy – play area, West Street, Scawby.
- f) Insurance Policy – to consider insurance policy with BHIB Insurance Brokers – renewal 1<sup>st</sup> June 2021 and agree cover for further 12 months.

**9. To advise councillors to review their register of interests and advise the clerk if any amendments/alterations are required to their interests registered.**