

Annual meeting 2015 - 1

SCAWBY PARISH COUNCIL

Minutes of the Annual Meeting of Scawby Parish Council held on Wednesday 20th May 2015 at 7.00pm in Scawby Village Hall.

Present : Cllr(s) J Frost, B Overal, T Barker, R T Matthews,
Mrs Keyworth, Mrs Powell, Cllr J Kitwood, Cllr G Platts,
M Burkinshaw, M Russell ,P Johnson,

In attendance : Cllr's Poole, Foster and England.
Mrs K Pickering - clerk.
3 members of the public.

1. ELECTION OF CHAIRMAN

Cllr J Frost - proposed by Cllr J Kitwood, seconded by Cllr P Johnson.
Elected unopposed.

2. ELECTION OF VICE CHAIRMAN

Cllr T Barker - proposed by Cllr G Platts, seconded by Cllr P Johnson.
Elected unopposed.

3. APOLOGIES : Cllr D Gibson, Cllr N Poole, Cllr J England, Cllr T Foster.

3a. DECLARATION OF INTEREST ON ANY AGENDA ITEM.

Cllr J Frost – Item 5(a)
K Pickering – clerk – Item 5(b) & (c)

4. ELECTION OF COMMITTEES :

a) Planning Committee

Cllr(s) Frost, Matthews, Platts, Overal, Johnson, Barker and Powell.
Elected unopposed

b) Playing Field Committee

Cllr(s) Frost, Platts, Barker ,Russell, Gibson and Johnson.
Elected unopposed.

c) Personnel Committee

Cllr(s) Matthews, Burkinshaw and Russell.
Elected unopposed.

d) Finance Committee

Cllr(s) Frost, Burkinshaw, Mrs Keyworth, Matthews and Kitwood.
Elected unopposed.

e) Disciplinary/Grievance Panel

Cllr(s) Kitwood, Frost, Mrs Keyworth and Mrs Powell.
Elected unopposed.

4. ELECTION OF REPRESENTATIVES

- a) Village hall representative – Cllr Mrs Powell – Agreed unanimously.
- b) ERNLLCA representative – Cllr J Kitwood – Agreed unanimously.
- c) NATS representative – Cllr’s Johnson and Matthews – Agreed unanimously.
- d) Humberside Airport Committee representative – Cllr J Kitwood – Agreed unanimously.
- e) Town and Parish Liaison representative – Cllr Mrs Keyworth – Agreed unanimously.

5. REVIEW OF SALARIES, WAGES AND ALLOWANCES :

a) Chairman’s Allowance.

The Chairman declared a prejudicial interest in this agenda item and left the room.

Motion 1 : To increase the chairmans allowance to £600/annum – proposed by Cllr P Johnson, seconded by Cllr B Overall.

Motion 2: Allowance to remain at £560/annum – proposed by Cllr T Barker,, seconded by Cllr R T Matthews.

Motion 2 received 7 votes in favour, 2 votes against and 1 abstention

Motion 1 received 2 votes in favour, 7 votes against and 1 abstention.

IT WAS RESOLVED unanimously that Motion 2 be carried and that the chairman’s allowance remains at £560 per annum.

b) Clerks salary - national increase for 2015/16 has been agreed and implemented in January 2015.

c) Clerks quarterly allowances.

The allowance to remain at £80/quarter – proposed by Cllr Mrs Powell, seconded by Cllr barker and agreed unanimously.

6. REVIEW OF HIRE CHARGES FOR PLAYING FIELD AND SPORTS PAVILION.

Motion 1 – To keep the existing charges in place for 2015/16

Proposed by Cllr Platts, seconded by Cllr Mrs Powell.

Motion 2 – To increase the senior match charge to £26 per match and the junior match charge to £18 per match – an increase of £2.00 and £1.00 respectively.

Proposed by Cllr Barker, seconded by Cllr Johnson.

Motion 2 was carried by 6 votes in favour, 4 votes against and 1 abstention.

Motion 1 was defeated by 3 votes in favour, 7 votes against and 1 abstention.

The charges at the playing fields for 2015/16 will be as follows:

| | |
|---|-----------------|
| Match - seniors | - £26.00 |
| Match - juniors | - £18.00 |
| Training | - £10.00 |
| Outside users surcharge | - £10.00 |
| Use of pavilion | - £20.00 |
| All charges are inclusive of VAT | |

7. ATTENDANCE SHEET FOR 2014/15

The councillors attendance at meeting document will be circulated with the minutes of this meeting.

8. TO RECEIVE/CONFIRM AND ADOPT THE FOLLOWING POLICIES

- a) Risk Assessment – agreed unanimously.
- b) Standing Orders and Financial Regulations – agreed unanimously.
- c) Asset Register – clerk to ensure that the photographic asset register is up to date – to include new play equipment purchases, village map etc. The anticipated completion date for this asset register is September 2015.
- d) Equal Opportunities Policy – agreed unanimously.
- e) Play, strategy and health and safety policy – play area, West Street, Scawby – agreed unanimously.
- f) Insurance Policy – In order to qualify for a three year term with AON insurance the parish council must hold quality status.
IT WAS RESOLVED unanimously to accept the Insurance policy for a 1 year term at £3,031.65.

9. TO GIVE CONSIDERATION TO REQUESTS FOR DONATIONS AND FINANCIAL ASSISTANCE FROM THE FOLLOWING ORGANISATIONS:

- a) **The Brownies/Guides** – **IT WAS RESOLVED** unanimously to provide a donation of £150.00
- b) **The Scouts** – **IT WAS RESOLVED** with 10 votes in favour and 1 vote against to provide a donation of £500.00
- c) **St Hybald's PCC** – Clock repairs – **IT WAS RESOLVED** with 8 votes in favour, 2 votes against and 1 abstention to provide a donation of £250.
- d) **St Hybalds PCC** – lighting costs(electric)- **IT WAS RESOLVED** not to provide a further donation to the donation provided above to the PCC.
- e) **Sunbeams Playgroup** – **IT WAS RESOLVED** with 9 votes in favour and 1 abstention to complete the parish councils obligations to the Sunbeams playgroup by paying the rent for the village hall for April, May and June 2015 and then to cease funding for the present moment in time. Clerk to advise the playgroup accordingly.
- f) **Horticultural Society** – **IT WAS RESOLVED** to consider the donation to the horticultural society at next months parish council meeting.