

SCAWBY PARISH COUNCIL

NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of SCAWBY PARISH COUNCIL will be held at the Village Hall on Wednesday 20th May 2015 at 7.00 pm

Dated 6th May 2015

Karen Pickering – clerk

**To: Each Member of Scawby Parish Council
Parish Notice Boards**
Copy to: Ridge Ward Members

A G E N D A

- 1 ELECTION OF CHAIRMAN followed by DECLARATION OF OFFICE**
- 2 ELECTION OF VICE CHAIRMAN**
- 3 APOLOGIES**
- 4 ELECTION OF COMMITTEES:**
 - a) Planning Committee**
 - b) Playing Field Committee**
 - c) Personnel Committee**
 - d) Finance Committee**
 - e) Disciplinary/Grievance Panel**

ELECTION OF REPRESENTATIVES:

- a) Village Hall Representative**
 - b) ERNLLCA District Committee Representative**
 - c) Police Liaison Representatives(NATS)**
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- 5 REVIEW OF SALARIES, WAGES AND ALLOWANCES:**
 - a) Chairman's Allowance – currently £560 / annum**
 - b) Clerks salary – national increase for 2015/16 has been agreed and implemented in January 2015..
Clerks allowances – currently set at £80 per quarter.**

6 REVIEW HIRE CHARGES FOR PLAYING FIELD AND FOR SPORTS PAVILION – current charges listed below :

a) Match – Seniors	£24.00
b) Match – Juniors	£17.00
c) Training	£10.00
d)Outside Users Surcharge	£10.00
e)Use of pavilion	£20.00

7. TO RECEIVE THE ATTENDANCE SHEET FOR 2013/14.

8. TO CONFIRM AND ADOPT THE FOLLOWING POLICIES:

- a) Risk Assessment
- b) Standing Orders and Financial Regulations
- c) Asset Register – currently under review and will reflect new play equipment purchases.
- d) Equal Opportunities Policy
- e) Play, strategy and health and safety policy – play area, West Street, Scawby.
- f) Insurance Policy – to review cover in various sections and to agree an insurance term with AON Insurance:
 - i) 1 Year - £3,031.65
 - ii) 3 Years – to 2018 - £2,882.83

9. TO GIVE CONSIDERATION TO REQUESTS FOR DONATIONS AND FINANCIAL ASSISTANCE FROM THE FOLLOWING ORGANISATIONS:

- a) The Brownies/Guides
- b) The Scouts
- c) St Hybald's PCC – Clock repairs
- d) St Hybalds PCC – lighting costs(electric)
- e) Sunbeams Playgroup