

SCAWBY PARISH COUNCIL

NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL

Dear Sir/Madam

I hereby give you notice that the Annual Meeting of SCAWBY PARISH COUNCIL will be held at the Village Hall on Wednesday 7th May 2014 at 7.00 pm

Dated 1st May 2014

Karen Pickering – clerk

**To: Each Member of Scawby Parish Council
Parish Notice Boards**
Copy to: Ridge Ward Members

A G E N D A

- 1 ELECTION OF CHAIRMAN followed by DECLARATION OF OFFICE**
- 2 ELECTION OF VICE CHAIRMAN**
- 3 APOLOGIES**
- 4 ELECTION OF COMMITTEES:**
 - a) Planning Committee**
 - b) Playing Field Committee**
 - c) Personnel Committee**
 - d) Finance Committee**
 - e) Disciplinary/Grievance Panel**

ELECTION OF REPRESENTATIVES:

- a) Village Hall Representative**
 - b) ERNLLCA District Committee Representative**
 - c) Police Liaison Representatives**
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- 5 REVIEW OF SALARIES, WAGES AND ALLOWANCES:**
 - a) Chairman's Allowance – currently £560 / annum**
 - b) Clerks salary – national increase for 2013/14 has not yet been agreed.
Clerks allowances – currently set at £80 per quarter.**

6 REVIEW HIRE CHARGES FOR PLAYING FIELD AND FOR SPORTS PAVILION – current charges listed below :

| | |
|----------------------------------|---------------|
| a) Match – Seniors | £24.00 |
| b) Match – Juniors | £17.00 |
| c) Training | £10.00 |
| d)Outside Users Surcharge | £10.00 |
| e)Use of pavilion | £20.00 |

7. TO RECEIVE THE ATTENDANCE SHEET FOR 2013/14.

8. TO CONFIRM AND ADOPT THE FOLLOWING POLICIES:

- a) Risk Assessment**
- b) Standing Orders and Financial Regulations**
- c) Insurance Policy – to include new play equipment.**
- d) Asset Register – currently under review and will reflect new play equipment purchases.**
- e) Equal Opportunities Policy**
- f) Play, strategy and health and safety policy – play area, West Street, Scawby.**