

# **SCAWBY PARISH COUNCIL**

## **NOTICE OF ANNUAL MEETING OF THE PARISH COUNCIL**

**Dear Sir/Madam**

**I hereby give you notice that the Annual Meeting of SCAWBY PARISH COUNCIL will be held at the Village Hall on Wednesday 7th May 2014 at 7.00 pm**

**Dated 1<sup>st</sup> May 2014**

**Karen Pickering – clerk**

**To: Each Member of Scawby Parish Council  
Parish Notice Boards**  
**Copy to: Ridge Ward Members**

### **A G E N D A**

- 1 ELECTION OF CHAIRMAN followed by DECLARATION OF OFFICE**
- 2 ELECTION OF VICE CHAIRMAN**
- 3 APOLOGIES**
- 4 ELECTION OF COMMITTEES:**
  - a) Planning Committee**
  - b) Playing Field Committee**
  - c) Personnel Committee**
  - d) Finance Committee**
  - e) Disciplinary/Grievance Panel**

#### **ELECTION OF REPRESENTATIVES:**

- a) Village Hall Representative**
  - b) ERNLLCA District Committee Representative**
  - c) Police Liaison Representatives**
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- 5 REVIEW OF SALARIES, WAGES AND ALLOWANCES:**
    - a) Chairman's Allowance – currently £560 / annum**
    - b) Clerks salary – national increase for 2013/14 has not yet been agreed.  
Clerks allowances – currently set at £80 per quarter.**

**6 REVIEW HIRE CHARGES FOR PLAYING FIELD AND FOR SPORTS PAVILION – current charges listed below :**

<b>a) Match – Seniors</b>	<b>£24.00</b>
<b>b) Match – Juniors</b>	<b>£17.00</b>
<b>c) Training</b>	<b>£10.00</b>
<b>d)Outside Users Surcharge</b>	<b>£10.00</b>
<b>e)Use of pavilion</b>	<b>£20.00</b>

**7. TO RECEIVE THE ATTENDANCE SHEET FOR 2013/14.**

**8. TO CONFIRM AND ADOPT THE FOLLOWING POLICIES:**

- a) Risk Assessment**
- b) Standing Orders and Financial Regulations**
- c) Insurance Policy – to include new play equipment.**
- d) Asset Register – currently under review and will reflect new play equipment purchases.**
- e) Equal Opportunities Policy**
- f) Play, strategy and health and safety policy – play area, West Street, Scawby.**